

**MINUTES OF A MEETING OF THE EMPLOYMENT COMMITTEE  
HELD AT THE TOWN HALL, PETERBOROUGH ON 7 DECEMBER 2012**

**Members Present:** Councillors Fitzgerald (Chairman), Holdich, Swift, Sandford and Shearman

**Also Present:** Councillor Lee – Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning

**Officers present:** John Harrison, Executive Director Strategic Resources  
Sue Westcott, Assistant Director, Safeguarding Families and Communities  
Lyn Neely, Head of HR  
Gemma George, Senior Governance Officer

**Also Present:** Nev Wilkinson, V4 Services Limited

**1. Apologies for Absence**

Apologies were received from Councillors Lamb and Khan.

Councillor Shearman was in attendance as a Substitute.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Exclusion of Press and Public**

In accordance with Standing Orders, Members agreed that agenda item 5 contained exempt information as defined by paragraphs 1, 2 and 3 of Schedule 12A of Part 1 of the Local Government Act 1972 and that the public interest in maintaining the exemption outweighed the public interest in disclosing the information, therefore the press and public were to be excluded for that item.

**4. Appointment of Interim Assistant Director for Safeguarding Families and Communities**

The Committee received a report which sought its approval to appoint Jean Imray as Interim Assistant Director for Safeguarding Families and Communities, and to delegate the agreement of Jean Imray's term and conditions, and any changes thereto, to the Interim Director of Children's Services.

It was advised that Sue Westcott was the current Assistant Director, Safeguarding Families and Communities. A national recruitment campaign was planned to commence in the New Year to replace her, following her appointment as Executive Director of Children's Services by the Employment Committee on 19 September 2012, with her due to commence her duties on 21 December 2012.

In the interim, the post needed to be covered temporarily and it was proposed that Jean Imray undertake this role. Jean Imray was currently employed through the Council's strategic partnership with Serco as the Interim Head of Quality Assurance. As she would be appointed as an Assistant Director, it was within the remit of Employment Committee's terms of reference to appoint her.

**RESOLVED:**

The Employment Committee:

1. Appointed Jean Imray as Assistant Director, Safeguarding Families and Communities; and
2. Delegated the agreement of Jean Imray's terms and conditions, and any changes thereto, to the Interim Director of Children's Services.

In accordance with the decision taken to exclude the press and public from item 5, the meeting went into exempt session.

**5. Interviews for the Post of Head of Strategic Client Services**

One candidate was interviewed for the post of Head of Strategic Client Services.

**RESOLVED:** to appoint Mr Ricky Fuller, who was currently employed as Director of Transformation at V4 Services Limited.

Chairman  
9.30am – 11.45am